



COUNTY GOVERNMENT OF NYERI MUNICIPALITY OF NYERI

Office of the Municipal Manager

When replying please quote
Our reference no. and date



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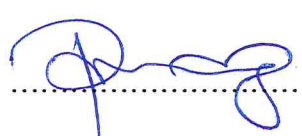
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD 27TH FEBRUARY 2020 AT COUNTY SECRETARY'S BOARDROOM AT 10.00A.M.

Min. No.	Description	Action
Min6: 27/02/20	Board Committee Reports 1. Finance & administration Committee Mr. Karuga, the committee chair, presented the report of the meeting held on 19th February 2020 and the proposed municipal organogram. Both documents were proposed for adoption by Mrs. Mary Wang'ombe and seconded by Ms. Hannah Maranga. <i>The following recommendations from the committee were adopted by the board;</i> • <i>Leave schedule for the municipal staff to be prepared to avoid accumulated leave and off days</i> • <i>Proper staffing structure to ensure quality service delivery</i> • <i>Management of Boda Boda, emerging of street families and beggars to be an agenda item for the next board meeting for a strategic resolution.</i> • <i>The municipal administration to organize a meeting for the County Executive Committee Members (CECMs), Chief officers and the municipal board to familiarize them with the functions of the board.</i> • <i>The proposed organogram to be presented to the County Executive Committee for approval.</i> • <i>The committee to formulate a stakeholder's engagement structure in relation to the board's functions</i> The Committee chair reported that they had discussed the municipal budget and investment plan for the F/Y 2020-2021 during their committee meeting and gave their input. 2. Technical Committee Report Mr. Waihenya, the acting committee chair, presented the report of the meeting held on 14th February 2020. The report was proposed for adoption by Mr. Ichaura, and seconded by Mr. Waihenya.	Municipal manager Municipal manager Chief Officer – LHPPU/ Chief Officer Transport, Public Works, Infrastructure & Energy /Municipal Manager Chief officer LHPP&U /Chief Officer Transport,

	It was noted that the committee was satisfied with the quality of works for the Nyeri town transport termini project. It was reported that road projects were at procurement stage. It was noted that Gatitu/Muruguru ward didn't have much allocated for construction of roads as it had prioritized other areas of development. 3. Audit, Governance & Risk Committee Report Mr. Mbuga, the committee chair, presented the report of the meeting held on 18th February 2020. The report was proposed for adoption by Mrs. Salome Ndung'u and seconded by Mr. Mathenge. It was noted that the municipal administration was running smoothly and most of the planned activities had been achieved. It was also noted that reporting system was well executed.	<i>Public Works, Infrastructure & Energy /Municipal Manager</i> Chief Officer Social Services / Municipal Manager
Min7: 27/02/20	<u>Municipal Budget and Investment plan for the F/Y 2020-2021</u> The municipal manager presented the budget and investment plan for F/Y 2020-2021. She reported that the same had been submitted to the County Finance Department for consideration and onward submission to the County assembly for approval. They were proposed for adoption by Mr. Mbuga and seconded by Mr. Mathenge. All members unanimously agreed.	Municipal Manager

Signed

Chairman  Date 28/05/2020

Secretary  Date 28/05/2020



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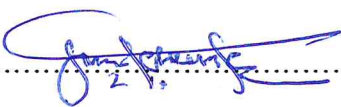
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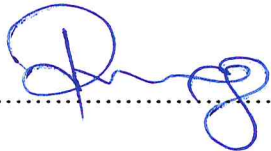
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD 28TH MAY 2020 AT GOVERNOR'S BOARDROOM AT 10.00A.M.

Min. No.	Description	Action
Min6: 28/05/20	Board Committee Reports 1. Finance & administration Committee Mr. Karuga, the committee chair, presented the report of the meeting held on 12th May 2020. The report was proposed for a adoption by Mrs. Wang'ombe and seconded by Mr. Karuga. The following recommendations by the committee were adopted by the board - An Adhoc Public Participation Committee to be appointed prior to public meetings to ensure they are well planned and successful. - Stakeholders performing board's functions should be engaged following the laid down protocol in the boards stakeholder' logo frame. It was also agreed that the logo frame should be communicated to them in writing. - The board to collaborate with the county government in search for a long-term solution on waste management in the county. 2. Technical Committee Report Mr. Muya, the committee chair, presented the report of the meeting held on 15th May 2020. The report was proposed for adoption by Mr. Waihenya and seconded by Mr. Ichaura. The board adopted the following recommendations made by the committee; Nyeri Town Main Transport Termini Project - To provided deceleration and acceleration lanes. - To provide pedestrian walkways. This may be achieved through underground storm drainage with inspection manhole so as to use the top as a pedestrian walkway. - To cover the open trenches. Ward Specific Road Projects - The roads should ensure interconnectivity in the wards - The technical committee to inspect the roads civil works.	Municipal manager

	- It was suggested that road projects within Chaka town should be incorporated in the municipal ward specific projects as it is part of the municipality. 3. Audit, Governance & Risk Committee Report Mr. Mbuga, the committee chair, presented the report of the meeting held on 19th May 2020. The report was proposed for adoption by Mrs. Salome Ndung'u and seconded by Mr. Mathenge. The board adopted the following recommendations made by the committee; - Variance and performance gaps should be reduced to ensure quality service delivery.	
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Signed

Chairman  Date..... 27/08/2020

Secretary  Date 27/08/2020



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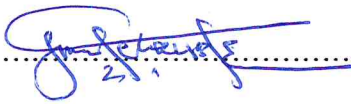
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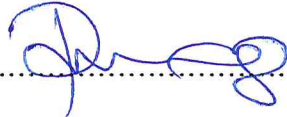
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 27TH AUGUST 2020 AT MUNICIPAL OFFICE BOARDROOM AT 9.00A.M.

Min. No.	Description	Action
Min6: 27/08/20	Board Committee Reports - Finance & administration Committee Mr. Karuga, the committee chair, presented the report of the meeting held on 19th August 2020. The report was proposed for a adoption by Mrs. Mary Wang'ombe and seconded by Ms. Hannah Maranga. It was reported that the municipal administration was allocated the following budget for the financial year 2020/2021; - Recurrent budget – Kshs3.5 million - Development budget – Kshs15 million (refurbishment of whispers Park Hall offices – kshs.5million, Solid waste management Kshs.10 million) - Construction and rehabilitation of Municipal roads and bridges Kshs52.8 million - World bank (KUSP) allocation – kshs242.8million The following recommendations by the committee were adopted by the board - The municipal administration to come up with strategies of maintaining cleanliness post Kazi Mtaani Programme - To defer the training for traffic marshals to the year 2021 due COVID 19 pandemic. - Traders within the municipality should not be waived garbage collection fees as the areas have a high potential of growth and very soon they will be generating more waste. However, it was recommended that a schedule of garbage collection be drawn to ensure that all traders are efficiently and effectively served. - The municipal administration to develop a waste management partnership template indicating terms and conditions for engagement.	Chief Officer -LHPP&U / Municipal manager

	Technical Committee Report Mr. Muya, the committee chair, presented the report of the meeting held on 7th August 2020. The report was proposed for adoption by Mr. Jeremiah Ichaura and he seconded by Mr. John Waihenya. The board adopted the following recommendations made by the committee; - <i>The Board should take a tour to familiarize themselves with the municipal projects and boundaries.</i> - <i>Projects within Chaka town should be incorporated in the municipal ward specific projects as it is part of the municipality.</i> Audit, Governance & Risk Committee Report Mr. Mbuga, the committee chair, presented the report of the meeting held on 11th August 2020. The report was proposed for adoption by Mr. Zachary Mathenge and seconded by Mrs. Salome Ndung'u. The board adopted the following recommendations made by the committee; <i>The County Spatial Plan document to be uploaded on the county website for inspection by members of public.</i>	
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Signed

Chairman  Date 26/11/2020

Secretary  Date 26/11/2020



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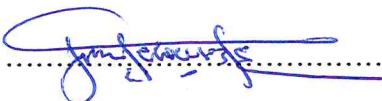
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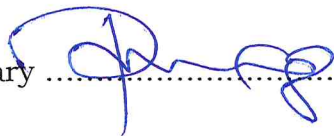
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 26TH NOVEMBER 2020 AT GOVERNOR'S OFFICE BOARDROOM AT 10.00A.M.

Min. No.	Description	Action
Min6: 26/11/20	Board Committee Reports Finance & administration Committee Mr. Karuga, the committee chair, presented the report of the meeting held on 23rd November 2020. The report was proposed for adoption by Mrs. Mary Wang'ombe and seconded by Ms. Hannah Maranga. It was reported that the municipal administration had received five (5) Intern from the Ministry of Housing and Urban Development under the National Hygiene Program (Kazi Mtaani). The interns were as follows; Urban planner, Environment Specialist, Quantity Surveyor, Civil Engineer and Architect. The interns are under the mentorship of county technical officers; however, they report to the municipal manager. The chair reported that ten (10) Enforcement officers from County Inspectorate Unit had been deployed to the municipal board to perform traffic marshals' duties. The board adopted the following recommendations made by the committee; - <i>The board to take a tour of Kiawara informal settlement after the meeting.</i> - <i>The board to participate in stakeholders' meetings that will be conducted by the Ministry of Lands and Physical Planning who are planning Chaka township.</i> Technical Committee Report Mr. Muya, the committee chair, presented the report of the meeting held on 12th November 2020. The report was proposed for adoption by Mr. John Waihenya and seconded by Mr. Jeremiah Ichaura	Chief Officer -LHPP&U / Municipal manager

	The chair reported that municipal projects were in good progress, however, construction of the cluster II at the Nyeri Transport Termini is behind schedule. The board adopted the following recommendations made by the committee; - <i>The project manager to write completion deadline reminder letters to the contractors.</i> - <i>The board to do a joint tour of Chaka Township after planning of the town is complete in order to familiarize themselves with the proposed zoning for development and public utilities.</i> Audit, Governance & Risk Committee Report Mr. Mbuga, the committee chair, presented the report of the meeting held on 12th November 2020. The report was proposed for adoption by Mrs. Salome Ndung'u and seconded by Mr. Zachary Mathenge.	
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Signed

Chairman  Date... 25/02/2021

Secretary  Date ... 25/02/2021